

Application Superintendent of Schools General Brown Central School District

Please forward copies of the following materials by **August 1, 2022**:

- this completed application
- a complete, current resume
- placement credentials, including college transcripts and current letters of recommendation
- a copy of NYS certification(s)
- applicants are asked not to contact members of the Board of Education except as they may be requested to do so.

Mail to: Stephen J. Todd, District Superintendent or e-mail placlair@boces.com
Jefferson-Lewis BOCES
20104 State Route 3
Watertown, New York 13601
(315)779-7010

Personal Information

Last Name _____ First Name _____ Middle _____

Home Address _____ Telephone _____

Present Position _____ Place of Employment _____

Business Address _____ Telephone _____

Current Salary \$ _____

Personnel Responsible To You: # Instructional _____ # Non-instructional _____

School District Enrollment _____ School District Budget \$ _____
(In current position) (In current position)

Professional Information:

Undergraduate

Institution	Major/Minor	Degree	Graduation Date
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Graduate

Institution	Major/Minor	Degree	Graduation Date
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

List all certificates that you have earned in education (please enclose copies).

Title of Certification	Date Issued	Date of Expiration	Certification # (valid in state of)

Employment History

List all experience (most recent first). Include school and non-school experience, as well as any military service. (Attach second sheet, if necessary.)

Institution/Activity & Location	Title of Position	Year: From/To	Size/Unit

- | | Yes | No |
|--|--------------------------|--------------------------|
| A. Have you ever resigned from a position rather than face disciplinary action? | <input type="checkbox"/> | <input type="checkbox"/> |
| B. Has any disciplinary action been brought against you which resulted in your being discharged from employment? | <input type="checkbox"/> | <input type="checkbox"/> |
| C. Have you ever been convicted of any crime (felony and/or misdemeanor)? | <input type="checkbox"/> | <input type="checkbox"/> |
| D. Have you ever had a teaching credential revoked, suspended, surrendered or annulled? | <input type="checkbox"/> | <input type="checkbox"/> |
| E. Have proceedings ever been initiated against you pursuant to New York State Education Law Section §3020a? | <input type="checkbox"/> | <input type="checkbox"/> |

If you answered YES to any of the questions above, provide on a separate sheet the specifics or an explanation for the response. If you elect not to provide specifics, or if such an explanation is insufficient, a confidential investigation may be initiated. None of the above circumstances represents an automatic bar to employment. Each case is considered and evaluated on individual merits in relation to the duties and responsibilities of the position for which you are applying.

Answer the following question using no more than one side of a single sheet of paper.

Please explain why the General Brown Superintendent of Schools position interests you, what special qualities you have to offer, and what it is from your experiences as a school administrator that would match well with General Brown expectations as they are described in the brochure.

I understand that General Brown Central School District will be making an extensive inquiry regarding my background and experience, and I hereby release from any liability anyone giving information regarding me (whether specified in my application or not) so long as the information given is relevant to the duties for which I have applied. If requested, I will sign individual releases. I further understand that all information gathered by you regarding my application will be the property of the General Brown Central School District and will not be released to me unless required by federal and state statutes or regulations.

I certify that the information in this application is complete and accurate.

Signature

Date